



## **Millfield Science and Performing Arts College**

### **SEND Information Report 2023 - 2024**

This report aims to provide parents/carers and young people with useful information about the education and support for students with SEND at Millfield Science & Performing Arts College. In addition, other information on the Millfield website will prove helpful, in particular, the Local Offer. If you have any questions relating to the information contained inside this report, please contact the school SEND Team.

#### **1. Who is the SENDCO?**

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#### **2. What is SEND? What are the areas of need?**

Millfield Science and Performing Arts College is an inclusive school and endeavours to support the needs of all learners with a range of Special Educational Needs/Disabilities (SEND), in line with the SEND Code of Practice, (published June 2014, last updated April 2020).

A pupil has SEND if they have a learning difficulty or disability which calls for special educational provision to be made for them, that is provision different from or additional to that normally available to pupils of the same age.

Special educational needs and disabilities can be considered as falling under four broad areas:

- **Communication and interaction.**

This includes speech, language, and communication needs (SLCN), Autism (ASD) and Asperger's Syndrome. It may also include specific needs with expressive and/or receptive language.

- **Cognition and learning**

Learning difficulties cover a wide range of needs including Moderate Learning Difficulties (MLD), Profound and Multiple Learning Difficulties (PMLD), as well as Specific Learning Difficulties (SpLD) such as dyslexia, dyspraxia, dyscalculia.

- **Social, emotional, and mental health**

This covers a range of social and emotional needs, which can manifest themselves in many ways, as well as mental health conditions such as depression or anxiety. Conditions such as Attention Deficit Hyperactive Disorder (ADHD), obsessive compulsive disorder (OCD) and Attachment Disorder also come under this category of need.

- **Sensory and / or physical needs**

This includes pupils with a Visual Impairment (VI), Hearing Impairment (HI), Multi-sensory Impairment (MSI) or Physical Disability (PD).

### **3. How are learners with SEND identified and assessed?**

Millfield Science and Performing Arts College use a range of assessments to identify learners who may have additional or special learning needs. Students are identified by considering the needs of the whole child which will include not just the special educational needs of the child or young person.

All teachers are responsible for liaising with the SEND Team in school to raise any concerns about the needs of a student. There is a SEND Referral Form for internal use which is accessible to all staff.

We encourage parents and carers to contact us and raise any concerns they may have about the learning needs or progress of their child.

Intervention is offered as appropriate to support the emerging needs of our learners.

Some learners will attend Millfield having already received a diagnosis or with known learning needs. Information is shared thoroughly at transition points to ensure that support and provision is suitable for individuals' needs.

All students in Year 7 are assessed shortly after entry using Cognitive Ability Tests (CAT4) which are used to establish baseline measurements and screen for any areas of strength or difficulty. Other assessments are used throughout the school year to ascertain and monitor specific information such as reading age, spelling age, processing speeds, traits of dyslexia, SDQs and SNAP IV forms.

Additional or further assessments may be needed from external agencies and the SEND Team work closely with parents, carers, and other professionals to complete referrals and accommodate interventions and support.

Students who have diagnosed needs and who need additional support with learning will be added to the SEND Register or monitoring list, with parent/carers consultation.

#### 4. How are staff trained to support learners with SEND?

The SEND Team have a wealth of experience, knowledge, and skills to support learners with a wide range of SEND conditions. Members of the SEND Team have qualifications in specific areas such as ASD, MLD, Literacy, Phonics, SEMH, SALT, sensory impairments, and medical conditions such as Diabetes and Epilepsy.

The SENDCo is a qualified teacher and has achieved the National Award for Special Educational Needs Coordinators.

The Assistant SENDCO is a qualified teacher of Geography and is undertaking the National Award for Special Educational Needs Coordinators.

Teaching staff participate in ongoing professional development, which has included specific training on SEND. All staff have access to a SEND Handbook and SEND Toolkits to support students with their learning through High Quality Teaching, Metacognitive strategies, Adaptive Teaching, Interventions, the use of Teaching Assistants and the use of technology.

School Leaders and Governors attend informative sessions led by the SENDCo on SEND provision and progress at Millfield Science and Performing Arts College.

#### 5. How does Millfield support inclusive teaching and curriculum development?

All students at Millfield Science and Performing Arts College have access to a broad and balanced curriculum and are expected and challenged to make excellent progress. Students are organised into groups according to ability to ensure that learning opportunities are matched to the learning needs of the students.

Teachers and Teaching Assistants are aware of any special educational needs a student may have and have access to the current SEND Register and monitoring list. All students on the SEND Register have a Passport outlining their individual needs, strategies and provision and staff access these Passports using our Provision Map software. Teachers use High Quality Teaching to ensure that their lessons are fully accessible to all, with further adaptive instruction or resources to support the needs of SEND learners where necessary. The quality of classroom teaching provided to learners with SEND is monitored through Learning Walks, observations and book looks. Teaching staff are held accountable for ensuring they meet the needs of SEND students in their lessons.

#### 6. What is the SEND Provision at Millfield Science and Performing Arts College?

**We currently possess the following equipment and facilities to assist our pupils with SEND:**

- Wheelchair access at all entrances and sections of the school.
- Most classrooms designed to aid hearing impaired pupils learning.
- Disabled Toilet located next to the office with a second located on J Floor.
- Disabled parking is available in the car park by the main entrance.
- There are two pupil toilets with disabled access.
- A medical room with hand washing facilities and a medical bed. (There is no toilet or showering facility in the medical room.)
- Millfield Science and Performing Arts College is built over 4 floors. There are two lifts in the main school; one located in the science block, and one located in humanities.
- Corridors are narrow, but a one-way system is implemented and staggered timings are applied as required.
- Laptops, e-reader pens and/or other digital devices may be provided to assist students learning.

- Pupils with visual impairment can be provided with enlarged texts by their teachers, or devices such as a magnifying glass.
- We have good school-wide pastoral systems with pastoral staff trained in safeguarding and a variety of emotional health and well-being issues.
- We actively encourage all students to participate in our wide range of extra-curricular activities.
- Students with SEND have the same opportunities to participate in educational visits with adjustments being made when necessary.

**The whole school SEND Provision Map can be found on the school website.**

## **7. How is the progress of SEND students monitored?**

Our arrangements for assessing and reviewing the progress of pupils with SEND and how we evaluate our effectiveness:

- Analysis of SEND progress data at every data event.
- Analysis of SEND attendance and exclusion data.
- Analysis of any pastoral/behavioural concerns using logged behaviour data.
- Analysis of outcomes using FFT data showing the progress/achievement of our students with SEND compared to national.
- Annual Reviews are held for all students who have an EHCP.
- Reviews for all students who have Passports, including completion of the Lancashire One Page Profile. Pupil and parent / carer feedback is sought in these meetings.
- Transition meetings with the pupil and parent/carer (other bodies invited as necessary)
- Annual report on SEND issues to the Governing Body.

## **8. How are learners consulted about their needs and how are they involved in decisions about their learning?**

- The SEND Team meet with students and update the One Page Profiles annually / as necessary.
- The SEND Team meet with students to update their support plans and discuss progress towards the targets.
- Students with EHC plans are invited to participate in the annual review process and the meeting when it is appropriate to do so.
- Pupil voice questionnaires are conducted throughout the school year.

## **9. How are parents/carers consulted about their child's needs and how are they involved in decisions about their learning?**

- The SEND Team meet with parents/carers regularly to review needs and provision of an individual.
- The SEND Team meet with parents/carers to update support plans, care plans, or complete referrals and discuss progress towards the targets.
- Parents/carers of students with EHC plans are invited to participate in the annual review process and attend meetings in school as required.
- Parent voice questionnaires are conducted throughout the school year.

## **10. How does Millfield liaise with other agencies to support learners with SEND and their families?**

The SEND Team liaises with a wide range of external agencies and professionals to support students and their families.

Services frequently used include:

- Social Care
- Neurodevelopment Pathway
- NHS
- CAMHS
- CANW
- Autism Outreach
- Physiotherapists
- Speech and Language Therapists
- Occupational Therapists
- Educational Psychologists
- Specialist Teachers
- Inclusion North
- Pupil Access

## **11. What if I want to make a complaint?**

Should a parent or carer have a concern about the provision made for their child, they should discuss this with their child's form tutor. This concern will be passed to the SEND Team to resolve. You should expect to receive a telephone call or an email regarding your concern which will be addressed by the AHI / SENDCO / Assistant SENDCO or Learning Support Manager. If the issue is not resolved, the Headteacher will deal with the issue. However, if the issue still remains unresolved, parental concerns should be put in writing to the SEND Governors, Debbie Sunderland, and Anna Richards. The Chair of Governors will be involved after other avenues to resolve the situation have been exhausted. Millfield will contact SEND Information, Advice and Support Team (SENDIASS) about how you can make representations to the LEA.

### **Other useful links are:**

Inclusion & Disability Support Service, Lancaster. Tel 01524 581200

SENDIASS Tel: 0300 123 6706

Youth Zone (Lancashire County Council) <https://www.lancashire.gov.uk/youthzone/>

Lancashire's local offer, explaining what is available on a local authority basis, can be found using the following link:

<https://www.lancashire.gov.uk/children-education-families/special-educational-needs-anddisabilities/>